

# **BIG SPRING SCHOOL DISTRICT**

**Newville, Pennsylvania**

## **BUILDINGS AND PROPERTY COMMITTEE MEETING MINUTES**

**MONDAY, FEBRUARY 6, 2017**

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### **I. CALL TO ORDER**

The Buildings and Property Committee of the Board of School Directors for the Big Spring School District met in the Large Group Room, Room 140, of the Big Spring High School at 5:30 P.M. with Robert L. Barrick, Committee Chairperson presiding. Nine (9) directors present: Robert Barrick, Committee Chairperson; William Swanson, Committee Member; Wilbur Wolf.Jr, ex-officio Committee Member; Bob Kanc, Board Member; David Gutshall, Committee Member; and Richard Roush, Committee Member; William Piper, Committee Member.

William Piper arrived at 5:34 pm.

Todd Deihl arrive at 5:36 pm

Kingsley Blasco arrived at 6:47 pm

Others in attendance: Richard W. Fry, Superintendent; Kevin C. Roberts Jr., Assistant Superintendent; Richard Kerr, Business Manager; Rick Gilliam, Director of Buildings, Grounds, & Transportation; and Carol Frace, Board Minutes.

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**II. DISCUSSION ITEMS**

**A. Track and Field Bid Presentation**

Mr. Brian Bingeman, TTC reviewed the bid results with the Board of School Directors and options for the track and the sync field. Eight general contractors submitted bids and three electrical contractors submitted bids.

[Presentation attached.](#)

General Questions:

1. Mr. Wolf inquired the numbers 3, 4, 9,13, 15. What are the numbers we are working with?
2. Dr. Fry informed the Board of School Directors that he wants to make sure everyone understands the changes with numbers 1, 2, and 3. Just review the differences and life cycle of each of these.
3. Mr. Wolf asked the cost for the resurfacing. What is the difference?
4. Mr. Kanc inquired what the most common surface that school districts choose.
5. Dr. Fry stated number 3 is the options that we should consider. One item that we had discussion on was the trench drain. We could cut this out for roughly \$50,000. We met to discuss what cuts we could make. What is before you, we are the most comfortable with recommending.
6. Mr. Barrick inquired if we took out the flagpole.
7. Mr. Wolf questioned the number 1 standard lighting. What all is included with that?
8. Mr. Kanc asked if by doing the lighting later will this have any effect on the track or field. The conduit is already there.
9. Mr. Kanc questioned if the number 4 pad is better than the number 5 pad.
10. Dr. Fry inquired if TTC was comfortable with all the vendors that provided bids for this project.
11. Mr. Barrick informed the Board of School Director this is on the agenda as a discussion or action item. It is your choice.
12. Mr. Wolf asked if there is a reason to delay.

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**B. Review of Food Service Management Company RFP**

Mr. Rick Gilliam, Director of Buildings, Grounds, and Transportation reviewed with the Board of School Directors information for the RFP for food service. The School District is mandated by the state to do this every 5 years. The RFP will be released tonight. Pre-bid walk through is scheduled for February 24<sup>th</sup>. Proposals are due March 13<sup>th</sup>. This will be a 5-year contract.

General Questions:

1. Dr. Fry stated Mr. Gilliam and Michelle do a tremendous job. The state encourages us to look at a variety of options to save money. This is the most erroneous process that the state has. The auditor will make sure that we are looking at options out there even though we are very pleased with our services.
2. Mr. Gutshall inquired if we have to take the low bid.
3. Mr. Barrick questioned the parameters that we use to select the food service provider if it is not cost. What are the criteria's we are looking at?
4. Mr. Barrick inquired what the likelihood that we are going to have a lot of competition because of the area we are in.

**C. Director Updates**

Mr. Rick Gilliam, Director of Buildings, Grounds, and Transportation informed the Board of School Directors on the following:

[MS Roof Bid Results](#)

- a. Middle School Partial Roof Replacement Bid Results
- b. High School White Knight Estimates
- c. Paving Stadium Track Concept
- d. Middle School Gym Floor Replacement
- e. Summer Project Timelines
- f. School Calendar Adjustment to Support Construction in 2017 & 2018

General Questions:

1. Mr. Kanc asked about the color of the roof. Why white and not black?
2. Mr. Kerr informed the Board of School Directors that white is the color that Blain recommended. It reduces temperature in the building and protects the membrane from deteriorating.

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3. Mr. Swanson stated the sun is more damaging than water. I know that from painting. Paint will hold up better under water than it will from the sun.
4. Mr. Kanc inquired if we know who would be doing the work.
5. Mr. Barrick asked if white knight gets us a 15-year extension on the high school roof.
6. Dr. Fry stated we are talking about putting this in with the borrowing of the Newville project.
7. Mr. Barrick inquired when they are paving at the stadium. If we can do it after graduation, it makes sense to do it as part of this project.
8. Dr. Fry reminded the Board that this gives us a regulation soccer field for boys and girls by adding the grass areas to the field at the stadium.
9. Dr. Fry informed the Board of School Directors the middle school gym floor will be part of the Newville project. We might be able to get this done this summer. We are looking at our options.
10. Mr. Kanc inquired if this is the original floor or was it replaced during a prior renovation.
11. Mr. Barrick stated we had to cut 3 million to get down to the amount that was budgeted. This was cut from prior projects to get down to the 12 million.
12. Mr. Roush stated we have to check the chalkboards and see if they need to be removed because of asbestos.
13. Mr. Barrick questioned if we could satellite feed Newville.
14. Dr. Fry asked for the total cost of the project at this point. I think we are in good shape with the calendar. We have queued up jobs. We think we will have the least amount of disruption as possible.
15. Mr. Kerr inquired about the emergency generator. We don't need to move the server we just need a backup system to the current server room.
16. Mr. Wolf questioned if there is any underground water. Storm water is an issue and we need to help limit the water.
17. Mr. Barrick asked if we have had any complaints with the new basin and water drainage system.

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18. Dr. Fry reviewed the 2017-2018 school calendar with the Board that will accommodate the summer projects.

**D. Review of Newville Project List and Proposed Bond Debt Service to Fund**

Mr. Richard Kerr, Business Manager led a discussion with the Board of School Directors on the Newville Project and the proposed Debt Service for all projects.

[Presentation attached.](#)

General Questions:

1. Dr. Fry informed the Board that we try to keep the debt services in relation to percentage of budget. This puts us at around 7 percent range. I think we can live with the 7 percent debt service. When you compare us to other districts, we are in great shape.
2. Mr. Barrick asked if this includes the middle school auditorium.

**E. Other**

Mr. Richard Kerr, Business Manager led a discussion with the Board of School Directors on Paraprofessionals pay scale changes and tax reform.

General Questions:

1. Dr. Roberts provided information on the pay scale. It is harder to get some positions filled in this aide three category. These people help with feeding tubes and changing diapers. We have them on a higher scale.
2. Mr. Barrick inquired about the tax reform. This increases what is taxed sales tax.
3. Mr. Wolf stated the Homestead Act is in place and seems fairer than what they are proposing.
4. Mr. Piper inquired that we will just get more warehouses that take up a huge amount of land and we get nothing out of it.
5. Mr. Barrick questioned we are not voting on this. This is the state legislation.

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**III. ADJOURNMENT**

The meeting was adjourned at 6:55 P.M.

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Robert L. Barrick, Secretary